

Alternative Day / Bad Weather Protocol

Cold Weather

- To be used in the case of extreme weather events involving snow or other inclement weather which makes difficult travel to and from school and around the school site.
- St Michael's will only close under exceptional circumstances, but may follow an alternative day as detailed below:
- Staff will attend school as normal, and, where this is not possible, they must arrive before 9.30am, weather permitting.
- Students will arrive at 10.00am and follow a revised school day, as detailed below:

Time	Activity
10:00 - 10:15 am	Registration
10:15 - 11:00 am	Period 3
11:00 - 11:45 am	Period 4
11:45 - 12:30 am	Period 5
12:30 - 13:00 pm	Lunch
13:00 - 13:45 pm	Period 6
13:45 - 14:30 pm	Period 7
14:30 pm	Return to form room for dismissal (all students including sixth form)

- Students should leave for school having consumed a substantial breakfast.
- The early finish allows for students to travel home slowly and safely, and in full light; this also provides an opportunity for the Site Team to make the school ready for the next day (potentially, before things ice/frost over etc.)
- Where appropriate, staff will be allowed to leave at 3pm to ensure they travel home safely in daylight.
- Students will be able to purchase food during the lunch and those who are entitled to a free meal will be able to access their allowance at this time.

Parents and Staff will receive a text message/Schoolcomms if the school will be following an alternative day and an announcement will be posted on the school's website. If you do not receive a text then it will be a normal day.

School will be open before 10 am for students. The later start date will allow for additional time for the Premises team to clear the site of snow.

Alternative Day / Bad Weather Protocol

Hot Weather

- To be used in the case of extreme weather events involving high temperatures which makes travel to and from school and around the school site uncomfortable or even dangerous.
- St Michael's will only close under exceptional circumstances, but may follow an alternative day as detailed below:
- Staff will attend from 8:30am as normal.
- Students will arrive at 08:40am as normal, but will follow a revised school day, as detailed below:

Time	Activity
08:40 - 08:50 am	Registration
08:50 – 09:35 am	Period 1
09:35 – 10:20 am	Period 2
10:20 - 11:05 am	Period 3
11:05 - 11:25 pm	Break
11:25 – 12:10 pm	Period 4
12:10 – 12:55 pm	Period 5
12:55pm	Return to form room for dismissal (all students including sixth form)

- The early finish allows for students to travel home slowly and safely, before the hottest time of the day.
- Where appropriate, staff will be allowed to leave at 13:30 pm to ensure they travel home safely.
- Students will be able to purchase food during break and those who are entitled to a free meal will be able to access their allowance at this time.

Parents and Staff will receive a text message/Schoolcomms if the school will be following an alternative day and an announcement will be posted on the school's website. If you do not receive a text then it will be a normal day.